

**SCPA AGM Minutes**  
**Wednesday 14th October 2015**  
**7.45 pm St Christopher's School**

**Present**

Chrissy, Liz, Sarah R, Fiona, Emma T, Louise, Shaw, Sarah L, Anne

Welcome by the chair

**Apologies for absence**

Emma K, Louisa, Ange

**Presidents' report including spending plans**

Thank you to SCPA for hard work over the last year.

Going forward looking to spend money on:

Subsidising of school trips, 2 per child per year approx £2700

Playground markings approx £1000

Friendship bench

Development of outdoor area including putting in a secure pond and a log area for sitting down outdoors to work, approx £4500

**Chairs Report**

Report presented, Fiona standing down as chair as she has been chair for two years and Ali standing down as vice chair - Thank you to both of you for your tireless work. Both happy to stay on committee.

**Treasurers Report**

Emma K not present and as she is unable to make Wednesday evenings, Emma is standing down from treasurers position. Thank you Emma for stepping in as Treasurer last year.

**Committee positions vote**

Chair, Anne Corley

Vice chair, Fiona Curzon

Secretary, Sarah Lenaerts

Treasurer, Liz Donald

other Associate members voted onto the committee at the AGM:

Ali

Louise (social secretary)

Emma T (ink cartridge recycling)

Sarah R (publicity)

All parents are automatically SCPA Associates

To be a SCPA committee member they must be voted on by at least four other members, new members can be voted on at the termly SCPA meetings.

### **Event planning for the following year:**

#### **The magic of Christmas evening: Friday 4th December 3.15 pm to 6 pm**

Keeping evening simple as finding volunteers to set up and man many stalls is difficult, any volunteers very welcome!

Fiona will lead this event. (we would like "leader" for each event we hold to prevent one person organising every event)

Grotto - Sarah R happy to organise again

Hampers - each class donations plus teachers

Secret shop - Sarah L

Crackers

Bottle on a string

BBQ, Shaw looking at school Lunch Company to see if they will run this for us, otherwise may just do cakes and soft drinks.

Chocolate tombola

Enterprise stalls by Willow class.

Bookshop - will check if Paula wishes to run this.

Raffle - Louise and Ali will source prizes

Lucky dip - Chrissy will organise

Hiring out stalls, £10 per stall + a raffle prize

Carols by children, good practice for carol service on following week. Organised by school

#### **Mince pies and mulled wine at Carol concert evening of Wednesday 9th December**

SCPA will donate mince pies and mulled wine and volunteers required to serve on the evening

School Lunch company to be informed that Kitchen is required for warming mulled wine – Shaw.

Other events for the school year to be planned at a later meeting.

### **Any Other Business**

Village jumble sale taking place on 24th October. Chrissy will organise unsold clothes to go into Ragbag bin.

School outdoor tidy up morning on Saturday 14<sup>th</sup> November. Volunteers greatly appreciated, more details to follow in a school newsletter.

Cook 4 books Willow on Friday, need to send plates out in book bags if time allows, however it has been announced in school newsletter and Willow parents are used to cake sakes.

### **Next Meeting**

Christmas planning meeting at **Aston Pottery Friday 6th Nov** from 9 am.