

**Minutes of SCPA Meeting**  
**Thursday 16<sup>th</sup> January 2014**  
**7.30 pm @ St Christopher's CE School**

**Present:** Shaw Goodwin: President  
Fiona Curzon: Chair  
Ali Wymbs: Vice Chair  
Anne Corley: Secretary

**Committee:** Emma, Chrissy, Jodine and Belinda

**Apologies:** Sarah and Karlie

1. **Treasurers report:** Treasurer unable to attend, finances reported by Fiona. Current balance of account is approximately £4580.00. Major expenditure was for fantastic new staging and income from Christmas Fayre (£1395) Bags 2 School (£250) and cook 4 books (£75)

Continued fundraising will be put towards subsidising £10 per child for their school trip. Shaw is gathering quotes for improvements to the outside state of the school including a fence around the astro turf, replacement of cherry class soft play area and interactive wall boards. He may ask for funds to help towards these projects.

A vice treasurer still to be appointed, John Roff proposed at last meeting but not confirmed.

Actions:

Fiona to handover treasures folders to Dave  
Appoint vice chair at next meeting

2. **Christmas Fayre feedback**

Fiona produced and circulated a Christmas fayre evaluation sheet which was discussed;

Grotto sold 75 tickets, pre selling timed tickets from Friday prior to fayre a good idea. Grotto space and decoration was fantastic, really good feedback from parents. Also appreciated that children in push chairs could fit in it.

Willow Enterprise stalls made £180 towards a trip for their class. The idea is that every child will have the opportunity to do this as they rise through the school into year 6.

Discussed possibly doing cracker stall again for 2014 stall and reinstating sweets in jars too.

Catering for refreshments – Baked potatoes – probably approx 30 required another year. Also ½ tuna and ½ cheese required next time.

SCPA would like to thank Mrs Goodwin for all her fantastic help at the Christmas fayre.

Actions:

Fiona to keep all info in folder for next year to help with costings

A copy of the programme to be sent to all businesses / people who donated prizes with a thank you letter. Karlie and Clara

### **3. Ongoing fundraising**

Ink cartridge recycling – information on what cartridges can be recycled coming out in next school newsletter. Old mobile phones can also be recycled. Emma has chosen a firm called The Recycling Factory; which for every £100 made they will donate an eco garden hamper to the school.

Bags 2 School made over £250. During meeting we discussed cancelling May pick up and having a permanent Clothes etc bin in the school car park instead where parents and local village residents can put items in at any time. Belinda has since discovered that Rag Bag are currently not pacing any new bins so we will stick with the 1<sup>st</sup> May pick up at present.

Actions:

Belinda to investigate RagBags

### **4. Cook for books**

Next on 7<sup>th</sup> February for Ginko Class. Reminder plates to go into book bags the Friday prior. Need to check if Ginko class are going to sell their own cakes.

Shaw to report back on how each class wishes to send their cook for books money, either as individual classes or as a whole school.

Actions:

Jodine to distribute plates on 31<sup>st</sup> Jan

### **5. Next Events**

#### **Friday 28<sup>th</sup> March – Easter Bingo Social 6.00 – 8.00 pm**

Finer details to be discussed at next meeting

Ali looking into providing Bingo Balls

Chrissy has board and some spare bingo strips

20 minutes a game

Sell light refreshments (crisps etc)

Easter egg prizes

Need to buy dabbers

**Actions:**

Appoint member of committee to lead event

Sarah Richards to do a poster/flier please

Fiona to inform Mrs Jones so it can be put in newsletter

**Friday 4<sup>th</sup> April - Easter school treasure hunt 1.00 – 1.30 pm** SCPA will donate eggs and run a treasure hunt for all children just before school closes.

Actions

Buy eggs – volunteer?

Make hunt – volunteer?

**6. Date for Summer Fayre**

Sports day is likely to be Friday 4<sup>th</sup> July. It was decided that as marquee and BQQ required for both events that Saturday 5<sup>th</sup> July would be a good date straight after sports day.

Actions:

Fiona to inform Mrs Jones for the newsletter

**7. AOB**

Shaw reported that Simply Schoolwear have been in touch to say that rumours of their going into receivership are unfounded. They have been taken over by another company and are continuing to trade as usual.

Insurance with regard to SCPA events. The schools insurance covers SCPA events provided that Shaw Goodwin overseas the event and risk assesses what is being carried out.

Chrissy mentioned that any items to go into the Parish Council newsletter have a deadline of the 10<sup>th</sup> of each month.

**8. Next meeting:**

Wednesday 26<sup>th</sup> February, 7.30 pm St Christopher's