

Minutes of SCPA Meeting
Wednesday 4th September 2013
7.30 pm @ St Christopher's CE School

Present: Shaw Goodwin: President
Fiona Curzon: Chair
Ali Wymbs: Vice Chair
Anne Corley: Secretary

Committee: Jodine Bailey, Belinda, Karlie Sheard, Emma Turner, Ellie, Harriet, Clara, Luke, Sarah Richards

Apologies: Chris Donlan: Treasurer, Dave Newton

1. Fiona welcomed everyone and committee introduced themselves.
2. Shaw Goodwin welcomed new committee and thanked previous committee for their hard work for the school.

3. **Lead people volunteered for roles as follows:**

Action by:

Cook 4 Books:

Jodine

Easy Fundraising:

Information to be distributed by email and book bags

Fiona

Bags 2 Schools

Belinda

Second Hand Uniform

Gathering uniform, washing, storing & selling on Cook 4book days

Ali & Anne

Ink cartridges

Investigate a new company to take cartridges

Emma

Bottle tops:

Collection of milk bottle tops & any other plastic lids with a 2 or 4 in a recycling triangle on them (fruit juice tetra packs often have these)

Jen Genge

Bookshop:

Ali volunteered to help on a Thursday lunchtime

Paula Driver

Asking for Donations for Christmas fair

All committee to help with any prizes they can beg from friends, Family, work etc please!

Fayre programmes to state who has donated prizes as advertising for businesses.

Clara / All

Noticeboard:

Old noticeboard is beyond repair, new one to be researched

Fiona

Large display boards required for Christmas & Summer fairs

Approach Phil Genge with regards to making these.

Luke, Belinda & Phil Genge

Publicity:

Sarah requested that any local publications or websites are given to her to see where we can publicise fundraising events

Sarah / All

Simply Schoolwear & Tesco embroidery: Fiona

Yellow Moon

To investigate how to do this and if can be done once a year Luke

Phoenix cards:

Offer this out to parents to see any one interested in taking it on Fiona

4. Barndance

Saturday 21st September 5.45 pm – 9.00 pm.

Fiddlers & Feet booked 6.30 pm – 9.00 pm – cost £280

Ticket prices agreed at £3 child, £5 adult, £15 family (up to 2 adults & 2 children) Food & drinks sold on the evening

Temporary Events Licence obtained by Anne – cost £21

Beer to be ordered & collected – Wychwood or Halfpenny or Radnor Arms. Shaw confirmed this can be delivered to school on Friday eve as 24 hrs settling required

Anne & Olly

Buying food (Burgers, hot dogs, veggie burgers, onions, sauces, squash, lemonade, napkins, black sacks, paper plates, plastic pints & halves)

Clara & Karlie

Karlie's father has very kindly offered to donate sausages & ribs for the barn dance. She will need to collect these from Derbyshire on morning of Sunday 15th. Does anyone have freezer / cool boxes to put the food in for the journey and freezer space or a spare freezer to keep the food in for a week (from 15th)?

Wine, "Pimms" + fruit / cucumber for Pimms from Aldi

Fiona

Pimms Jugs – Anne has five with Pimms / lemonade measurements on.

Anne

Providing BBQ's (also lights needed)

Chris and Clara

BBQ cooking on evening – volunteers welcome, including John, Chris & Emma

Set up from 3.30 pm on Saturday

All

Set down, after 9 pm and on Sunday morning

All

Bar people – Harriet, Jodine & Anne volunteered

Gazebos – provided by

Harriet & Anne

Straw bales for outside – Harriet volunteered to provide, Shaw to check with Janet

Harriet & Shaw

5. Treasurers Report Chris unable to attend this evening

6. Spending:

Ideas from Shaw; Staging in time for Christmas – approx £1000
Subsidising major trips
Buying Lego for construction club
Donations to cookery activities

7. Fundraising ideas for year and dates of events

Barn Dance – Saturday 21st September

Cook 4 Books – Once a year by each class, suggested dates are:

18th Oct, 6th Dec, 7th Feb, 28th Mar, 23rd May, to coincide with each class assembly. Dates to be confirmed Shaw/Fiona

Christmas Fair – Saturday 30th November (St Peters fair is on 23rd November)

Leaflet or booklet of year's events for parents Fiona

Next meetings:

Pre barn dance: Wednesday 18th September 7.30 pm Bell, Langford

Xmas fair planning, other fundraising & barn dance debrief:

Wednesday 16th Oct. venue tbc

8. AOB:

Nothing else discussed